

COLYTON & COLYFORD COMMUNITY LAND TRUST

15th January 2019 Reece Strawbridge Centre Lower Floor

MINUTES

1. **Welcome:** Charles Hill (chair) welcomed Paul Arnott (minutes), Jan Brand, Barrie Hedges, Jay Lambe, Phil Johnson, Colin Pady, Andrew Shepherd, Elaine Stratford, Howard West. Charles particularly welcomed Andrew and Howard as new members.
2. **Apologies:** Mark Mann
3. **Minutes of last board meeting 5th December 2018:** Approved and signed by chair. **Special General Meeting 12th December 2018 :** Noted that 10 directors were duly elected – Charles Hill (Chair), Paul Arnott (Secretary), Phil Johnson (Treasurer), Mark Mann, Colin Pady, Barrie Hedges, Jan Brand, Elaine Stratford, Andrew Shepherd and Howard West.
4. **Matters arising not dealt with later** With new trustees now, agreed to ask Jay to kindly provide for our redistribution the Rules and Governance Documents, the Project Plan template and the Standard Template for Allocations
5. **Finance:** Phil reported grant application to EDDC in drafting stage. Jay suggests a figure of £2-3,000 appropriate to meet likely costs eg Venue Hire, Publicity and Promotion, Training, Website, Applications costs etc.

Agreed for transparency to minute Lloyds Bank account access procedure. Lloyds, like other banks, operates access online to accounts by individual identity. Both Charles and Paul have Lloyds personal and/or business accounts with Lloyds. Therefore the Identifying numbers and passwords are the same for their own account as for the CCCLT.
6. **Membership:** 46. Charles has identified some incorrect email addresses on the current list and with Phil will revise
7. **Communication (website, Facebook etc):** Jan complimented Comms strategy and trustees agree that she may use example with other trusts.

New Q&A section. Agreed that Charles draft an email newsletter for distribution to members. Thereafter, a quarterly update.

8. Correspondence:

9. Homes England Planning Application on former Ceramtec site:

Feedback from Sam Gammon of Homes England suggests further discussions with EDDC Planners are happening as i) both parties consider the scale of employment capacity in the current plan is surplus to demand ii) in that light, thought is being given to what else might go on the second building site currently proposed iii) EDDC do not seem keen to take on responsibility for the retained employment building. Unfortunately, these delays mean that the HE application will not now be determined at EDDC's Development Committee in February.

Elaine reports that the Neighbourhood Plan is leaving the Ceramtec section as a draft until more information is available.

Agreed that if it is understood that the scheme is not on the March agenda, Charles write as Chair to EDDC Planners to seek clarification.

10. Sub-group to work up Allocation Criteria

Andrew, Charles, Colin, Jan and Paul agreed to draw up these criteria, and Jay (see above) will supply templates

11. Consideration of other available sites

Jay reminds us that we should create a grid system showing the characteristic by various factors of as many sites as we can identify.

Various sites were briefly mentioned (in confidence, trustees only)

[REDACTED]

12. AOB

Agreed that next meeting in roughly six weeks take place at Colyford Memorial Hall due to good wi-fi and screen facilities.

Meeting closed at 6.10pm