

050819 Draft Minutes of Board Meeting

Meeting held at Colyford Memorial Hall on 5th August at 3.15pm

Present: C Hill (Chair), P Arnott, J Lambe (WCLTP), P Johnson, P Lowe (EDDC), Lesley Nel (DRHP), C Pady, E Stratford, H West .

Apologies: C Stratford, A Shepperd and also J Brand & B Hedges who stood down due to registering a conflict of interest when sites were to be discussed.

Please note that names of sites is confidential to the board at this stage and have been omitted from these minutes although written notes from the meeting will be retained.

Board Matters

It was agreed that Colin Stratford would be appointed as assistant treasurer and co-opted on the board. The increased work load of the current Secretary, Paul Arnott, as a Councillor and member of EDDC Planning committee was recognised. The latter has been examined and no conflict of interest is recognised if Paul remains as Secretary and member of the board. In order to lighten his board responsibilities, Howard West has agreed to record the minutes

Finance

Current funds including EDDC grant £2680. Website annual payment has been made recently. The Treasurer and Assistant Treasurer will compile a financial report in due course to comply with our legal responsibilities.

Site Analysis

Using the attached proforma 3 local sites were discussed and evaluated.

One site was unanimously rejected as being unsuitable at this stage and voting for the remaining two sites showed a clear majority in favour (5:1) of one site and the land owners will now be approached with Heads of Terms document to be prepared by **Jay Lambe**. Once this has been successfully completed then it will be necessary to hold a public meeting.

The meeting closed at 5pm

Site Analysis

Area			
Utilities			
Units for rent			
Units for sale			
Access			
Exception site			
Community Acceptability numbers/visual appeal/longevity			
Environmental aspect-long term sustainability in use/impact on siting			
Landowner-willingness of negotiate on achievable terms			
Site design numbers, sizes, mix			
Constraints listed structures/ROW/protected vistas etc			
Access to local services			
Appeal to RHP partner? Numbers? Amenity? Aesthetics?			
Planning policy/ LVIA requirements/ S106			
Ability to solve issues-if site preferred, i.e .ecology/flood risk etc-& costs /viability			
Other Community value Green space etc			
Other notes			

